

STATE OF IOWA

CHESTER J. CULVER
GOVERNOR
PATTY JUDGE
LT. GOVERNOR

IOWA DENTAL BOARD
CONSTANCE L. PRICE, EXECUTIVE DIRECTOR

INSTRUCTIONS FOR COMPLETING APPLICATION FOR CONSCIOUS SEDATION PERMIT

Enclosed is an application for a permit to administer conscious sedation in the state of lowa. When completing this application, please be advised of the following.

- Dentists licensed in the state of Iowa cannot administer deep sedation/general anesthesia or conscious sedation in the practice of dentistry unless a separate permit has been obtained from the Iowa Dental Board.
- <u>Conscious sedation</u> is defined in Board rules as "a depressed level of consciousness produced by the administration of pharmacologic substances, that retains the patient's ability to independently and continuously maintain an airway and respond appropriately to physical stimulation or verbal command." A conscious sedation permit is required to administer conscious sedation in Iowa. [650 IAC 29.1(153)]
- <u>Deep sedation/general anesthesia</u> is defined in Board rules as "a controlled state of unconsciousness, produced by a pharmacologic agent, accompanied by a partial or complete loss of protective reflexes, including inability to independently maintain an airway and respond purposefully to physical stimulation or verbal command." A deep sedation/general anesthesia permit is required to administer deep sedation/general anesthesia in lowa. A deep sedation permit also allows the permit holder to administer conscious sedation.

 [650 IAC 29.1(153)]
- Licensees are encouraged to seek pre-approval of any formal training in conscious sedation prior to completing the course and applying for a permit. To apply for pre-approval, submit a copy of the course syllabus and related materials to the Board office.
- Each facility in which an applicant plans to provide conscious sedation is subject to an on-site evaluation prior to issuance of a permit. The actual costs associated with the on-site evaluation of the facility are the responsibility of the applicant. The cost to the licensee shall not exceed \$500 per facility.
- Following review of a completed application and all required credentials by the Anesthesia Credentials Committee, a provisional permit may be issued pending final Board approval. A provisional permit may only be granted if the applicant will be practicing at a facility that has been inspected and approved by the Board.
- Based on its evaluation of credentials, facilities, equipment, personnel, and procedures, the Board may place restrictions on the permit.
- Part three of the ADA guidelines (2003) for teaching the comprehensive control of anxiety and pain in dentistry states
 that, "Additional supervised clinical experience is necessary to prepare participants to manage children and medically
 compromised adults." Applicants should be prepared to document this additional clinical experience if your plans
 include the use of conscious sedation in children and medically compromised adults.
- Once issued, a permit must be renewed biennially at the time of license renewal. Permit holders are required to maintain current ACLS certification and document six hours of continuing education in the area of sedation for each renewal.
- Failure to answer all questions completely or accurately, and/or omission or falsification of material facts may be cause for denial of your application or disciplinary action.
- All or part of the information provided on the application form may be considered a public record under lowa Code chapter 22 and Iowa Administrative Code 650—Chapter 6.
- The application fee is non-refundable.

To assist you in completing the application, please utilize the following checklist and be sure that you have responded to each item.
☐ Type or legibly print the application.
☐ Complete each question on the application. If not applicable, answer N/A.
☐ Include a notarized copy of your marriage certificate or divorce decree if the name on your application is different than the name on your license or other documents.
☐ In section 3, basis for application, you must have completed parts one and three of the 2003 ADA guidelines AND one of the following: formal training in airway management; conscious sedation experience at the graduate level, approved by the board; or a formal training program approved by the Board.
☐ Include evidence of possessing a valid, current certificate in Advanced Cardiac Life Support (ACLS) by copying the front and back of your card.
 Complete and mail the appropriate form to your program director to verify your conscious sedation training. Applicants who received their training in a postgraduate residency program must have their postgraduate program director complete Form A. Applicants who received their training in a formal continuing education program must have the program director complete Form B. Applicants who completed a postgraduate residency program must attach a copy of your certificate of completion of the postgraduate program.
Copy and complete page 3 of the application for each facility in which you plan to provide conscious sedation. Each facility is subject to inspection.
 Prior to completing the questions in section 9, read the following definitions. "Ability to practice dentistry with reasonable skill and safety" means ALL of the following: 1. The cognitive capacity to make appropriate clinical diagnosis, exercise reasoned clinical judgments, and to learn and keep abreast of clinical developments; 2. The ability to communicate clinical judgments and information to patients and other health care providers; and 3. The capability to perform clinical tasks such as dental examinations and dental surgical procedures.
"Medical condition" means any physiological, mental, or psychological condition, impairment, or disorder, including drug addiction and alcoholism. "Chemical substances" means alcohol, legal and illegal drugs, or medications, including those taken pursuant to a valid prescription for legitimate medical purposes and in accordance with the prescriber's direction, as well as those used illegally.
"Currently" does not mean on the day of, or even in weeks or months preceding the completion of this application. Rather, it means recently enough so that the use of chemical substances or medical conditions may have an ongoing impact on the ability to function and practice, or has adversely affected the ability to function and practice within the past two (2) years.
 "Improper use of drugs or other chemical substances" means ANY of the following: 1. The use of any controlled drug, legend drug, or other chemical substance for any purpose other than as directed by a licensed health care practitioner; and 2. The use of any substance, including but not limited to, petroleum products, adhesive products, nitrous oxide, and other chemical substances for mood enhancement. "Illegal use of drugs or other chemical substances" means the manufacture, possession, distribution, or use of any drug or chemical substance prohibited by law.
For each "Yes" answer in section 9, you must provide a separate, signed statement giving full details, including date(s), location(s), action(s), organization(s) or parties involved, and specific reason(s).
☐ If you have a license, permit, or registration to perform conscious sedation in any other state, request verification of your permit from each state. Please note that some states may require a processing fee.
☐ The application must be notarized.
☐ Enclose the non-refundable application fee of \$500, made payable to Iowa Dental Board.



IOWA DENTAL BOARD

400 S.W. 8th Street, Suite D, Des Moines, Iowa 50309-4687 Phone (515) 281-5157 Fax (515) 281-7969 http://www.dentalboard.iowa.gov

APPLICATION FOR CONSCIOUS SEDATION PERMIT

SECTION	ON 1 – APPLICANT INFORMAT	ΓΙΟΝ					
	tions - Please read the accompanyi		this form. Answer each que	stion. If no	t applicable,	mark "N/A."	
Full Leç	gal Name: (Last, First, Middle, Suff	ïx)					
Other N	lames Used: (e.g. Maiden)	Home E-mail:	Home E-mail:		Work E-mail:		
Home A	Address:	City:	State:	Zip:		Home Phone:	
License	Number:	Issue Date:	Expiration Date:	Type of Practice:			
SECTION	ON 2 – LOCATION(S) IN IOWA	WHERE CONSCIOUS SEDA	TION SERVICES ARE PI	ROVIDED			
Princip	al Office Address:	City:	Zip:	Phone:		Office Hours/Days:	
Other C	Office Address:	City:	Zip:	Phone:		Office Hours/Days:	
Other C	Office Address:	City:	Zip:	Phone:		Office Hours/Days:	
Other C	Office Address:	City:	Zip:	Phone:		Office Hours/Days:	
Other C	Office Address:	City:	Zip:	Phone:		Office Hours/Days:	
SECTION	ON 3 – BASIS FOR APPLICATI	ON					
Check e	each box to indicate the type of training	ng you have completed.			eck if pleted.	DATE(S):	
Americ	can Dental Association Counc	il on Dental Education 2003	Guidelines Part 1	uidelines Part 1			
Americ	can Dental Association Counc	il on Dental Education 2003	Guidelines Part 3	☐ C	ompleted		
You must have training in ADA Parts 1 and 3 AND one of the following: Formal training in airway management; OR				C	ompleted		
Consc	cious sedation experience a	at graduate level, approve	ed by the Board; OR	Completed			
Forma	al training program approve	ed by board.		C	ompleted		
	ON 4 – ADVANCED CARDIAC	LIFE SUPPORT (ACLS) CER					
Name o	f Course:		Location:				
Date of Course:			Date Certification E	Date Certification Expires:			
		Γ					
Use	Lic. #	Brd Approved:	Inspection	Inspection		Fee	
Office Use	Permit #	Sent to ACC:	Temp #	Temp# AC		_S	
Offi	Issue Date:		T. Issue Date:		Form A/B		

Name of Applicant	
vame or Applicant	

SECTION 5 – CONSCIOUS SEDATION TRAINING INFORMATION						
Type of Program:						
Postgraduate Residency Program Continuing Education Program Other Board-approved Program, specify:						
Name of Training Program: Address:				City:	State:	
Type of Experien	ice:		-			
Length of Trainir	ng:		Date(s) Completed:			
Number of Patier	nt Contact Hours:		Total Number of Supervise Sedation Cases:	sed		
☐ YES ☐ NO	1. Did you satisfactorily complete th	e above training	program?			
☐ YES ☐ NO	2. Does the program include at least	sixty (60) hours	of didactic training in pair	n and anxiety?		
☐ YES ☐ NO	3. Does the program comply with pa comprehensive control of anxiety			ntal Association guidelines fo	r teaching the	
YES NO	ES NO 5. IV sedation; ES NO 6. Airway management; ES NO 7. Monitoring; and					
☐ YES ☐ NO	9. Does the program include clinical	experience in m	anaging compromised air	ways?		
☐ YES ☐ NO	10. Does the program provide training	ng or experience	in managing conscious se	edation in pediatric patients?		
☐ YES ☐ NO	11. Does the program provide training	ng or experience	in managing conscious se	edation in medically comprom	nised patients?	
program must hav	appropriate form to verify your conscious re their postgraduate program director conts who received their training in a forma	mplete Form A.	In addition, attach a copy of	your certificate of completion of	the postgraduate	
SECTION 6 - C	ONSCIOUS SEDATION EXPERIEN	NCE				
☐ YES ☐ NO	A. Do you have a license, permit, or	registration to p	erform conscious sedation	n in any other state?		
	If yes, specify state(s) and permit	number(s):				
☐ YES ☐ NO	B. Do you consider yourself engage	d in the use of co	onscious sedation in your	professional practice?		
☐ YES ☐ NO	☐ YES ☐ NO C. Have you ever had any patient mortality or other incident that resulted in the temporary or permanent physical or mental injury requiring hospitalization of the patient during, or as a result of, your use of antianxiety premedication, nitrous oxide inhalation analgesia, conscious sedation or deep sedation/general anesthesia?					
☐ YES ☐ NO	D. Do you plan to use conscious sec	dation in pediatri	c patients?			
☐ YES ☐ NO	E. Do you plan to use conscious sec	dation in medical	ly compromised patients?	•		
☐ YES ☐ NO	F. Do you plan to engage in enteral o	conscious sedati	ion?			
☐ YES ☐ NO	G. Do you plan to engage in parente	ral conscious se	dation?			
What major drugs and anesthetic techniques do you utilize or plan to utilize in your use of conscious sedation? Provide details (IV, inhalation, etc.) and attach a separate sheet if necessary.						

Name of Applicant Facility Address							
SECTION 7 – AUXILIARY PERSONNEL							
A dentist administering conscious sedation in Iowa must document and ensure that all auxiliary personnel have certification in basic life support (BLS) and are capable of administering basic life support. Please list below the name(s), license/registration number, and BLS certification status of all auxiliary personnel.							
Name:			License/ Registration #:	BLS Certification Date:	Date BLS Certification Expires:		
Nam	ie:		License/ Registration #:	BLS Certification Date:	Date BLS Certification Expires:		
Name:			License/ Registration #:	BLS Certification Date:	Date BLS Certification Expires:		
Nam	16:		License/ Registration #:	BLS Certification Date:	Date BLS Certification Expires:		
Nam	ie:		License/ Registration #:	BLS Certification Date:	Date BLS Certification Expires:		
Nam	ie:		License/ Registration #:	BLS Certification Date:	Date BLS Certification Expires:		
Nam	ie:		License/ Registration #:	BLS Certification Date:	Date BLS Certification Expires:		
Name:			License/ Registration #:	BLS Certification Date:	Date BLS Certification Expires:		
SEC	TION	8 - FACILITIES & EQUIPN	MENT	·	·		
	Each facility in which you perform conscious sedation must be properly equipped. Copy this page and complete for each facility. You may apply for a waiver of any of these provisions. The Board may grant the waiver if it determines there is a reasonable basis for the waiver.						
YES	NO	Is your dental office prope	rly maintained and equipped	with the following:			
		An operating room large enough to adequately accommodate the patient on a table or in an operating chair and permit an operating team consisting of at least two individuals to move freely about the patient?					
					eam can maintain the airway, quickly ment of cardiopulmonary resuscitation?		
	3. A lighting system that is adequate to permit evaluation of the patient's skin and mucosal color and a backup lighting system that is battery powered and of sufficient intensity to permit completion of any operation underway at the time of general power failure?						
		4. Suction equipment that permits aspiration of the oral and pharyngeal cavities and a backup suction device?					
		6. A recovery area that has available oxygen, adequate lighting, suction, and electrical outlets? (The recovery area can be the operating room.)					
		7. Is the patient able to be	observed by a member of the	staff at all times during the recov	very period?		
		9. EKG monitor?	40				
		10. Laryngoscope and blac	des ?				
		11. Endotracheal tubes?					
		12. Magill forceps? 13. Oral airways?					
		14. Stethoscope?					
		15. A blood pressure moni	torina device?				
	_	•		-			

19. Do you employ volatile liquid anesthetics and a vaporizer (i.e. Halothane, Enflurane, Isoflurane)? 20. In the space provided, list the number of nitrous oxide inhalation analgesia units in your facility.

SECTION 9 – If you answer Yes to any of the questions below, attach a full explanation. Read the instructions for important definitions.						
-		-	·	YES	NO	
Do you currently have a medical condition that in any way impairs or limits your ability to practice dentistry with reasonable skill and safety?						
2. Are you currently engaged in the illegal or improper use of drugs or other chemical substances?						
3. Do you currently use alcohol, of practice dentistry with reasonal	drugs, or other chemical substances that wou able skill and safety?	ld in any v	way impair or limit your ability to			
	you receiving ongoing treatment or participat pairments caused by either your medical con-					
5. Have you ever been requested	to repeat a portion of any professional training	g progran	m/school?			
6. Have you ever received a warn	ing, reprimand, or been placed on probation o	luring a p	rofessional training program/school?			
7. Have you ever voluntarily surre	endered a license or permit issued to you by a	iny profes	ssional licensing agency?			
7a. If yes, was a license disciplinatime the voluntary surrender of	ary action pending against you, or were you u f license was tendered?	nder inve	stigation by a licensing agency at that			
	uirements of proctorship, have your clinical ac uished, or subject to other disciplinary or pro					
suspended, or revoked a licens	.					
10. Have you ever been notified of U.S. or other nation?	of any charges filed against you by a licensing	or discip	linary agency of any jurisdiction of the			
	Drug Enforcement Administration (DEA) or street e registration ever been placed on probation,					
SECTION 10 - AFFIDAVIT OF	APPLICANT					
STATE:		COUNT	Υ:			
I, the below named applicant, hereby declare under penalty of perjury that I am the person described and identified in this application and that my answers and all statements made by me on this application and accompanying attachments are true and correct. Should I furnish any false information, or have substantial omission, I hereby agree that such act shall constitute cause for denial, suspension, or revocation of my license or permit to provide conscious sedation. I also declare that if I did not personally complete the foregoing application that I have fully read and confirmed each question and accompanying answer, and take full responsibility for all answers contained in this application.						
I understand that I have no legal authority to administer conscious sedation until a permit has been granted. I understand that my facility is subject to an on-site evaluation prior to the issuance of a permit and by submitting an application for a conscious sedation permit, I hereby consent to such an evaluation. In addition, I understand that I may be subject to a professional evaluation as part of the application process. The professional evaluation shall be conducted by the Anesthesia Credentials Committee and include, at a minimum, evaluation of my knowledge of case management and airway management.						
I certify that I am trained and capable of administering Advanced Cardiac Life Support and that I employ sufficient auxiliary personnel to assist in monitoring a patient under conscious sedation. Such personnel are trained in and capable of monitoring vital signs, assisting in emergency procedures, and administering basic life support. I understand that a dentist performing a procedure for which conscious sedation is being employed shall not administer the pharmacologic agents and monitor the patient without the presence and assistance of at least one qualified auxiliary personnel.						
I am aware that pursuant to Iowa Administrative Code 650—29.9(153) I must report any adverse occurrences related to the use of conscious sedation. I also understand that if conscious sedation results in a general anesthetic state, the rules for deep sedation/general anesthesia apply.					on. I	
I hereby authorize the release of any and all information and records the Board shall deem pertinent to the evaluation of this application, and shall supply to the Board such records and information as requested for evaluation of my qualifications for a permit to administer conscious sedation in the state of lowa.						
I understand that based on evaluation of credentials, facilities, equipment, personnel, and procedures, the Board may place restrictions on the permit.						
I further state that I have read the rules related to the use of conscious sedation, deep sedation/general anesthesia and nitrous oxide inhalation analgesia, as described in 650 Iowa Administrative Code Chapter 29. I hereby agree to abide by the laws and rules pertaining to the practice of dentistry and conscious sedation in the state of Iowa.						
MUST BE SIGNED IN	SIGNATURE OF APPLICANT					
PRESENCE OF NOTARY ► NOTARY SEAL	CURCOURED AND CWORN REFORE ME TH	110	DAY OF , YEAR			
110171111 02712	SUBSCRIBED AND SWORN BEFORE ME, THE NOTARY PUBLIC SIGNATURE	113	DATOF , TEAR			
	NOTARY PUBLIC NAME (TYPED OR PRINTE	ED)	MY COMMISSION EXPIRES:			
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PLEASE TYPE OR PRINT LEGIBLY IN INK.

FORM A: VERIFICATION OF CONSCIOUS SEDATION TRAINING IN A POSTGRADUATE RESIDENCY PROGRAM

SECTION 1 – APPLICANT INFORMATION	ON				
Instructions – Use this form if you obtain and mail this form to the Postgraduate Pro					
NAME (First, Middle, Last, Suffix, Form	er/Maiden):				
MAILING ADDRESS:					
CITY:	STATE:	ZIP CODE:	PHONE:		
To obtain a permit to administer conscious approved postgraduate training program or release of any information, favorable or ot	or other formal training program ap	proved by the Board. The applicant's si			
APPLICANT'S SIGNATURE:		DATE:			
SECTION 2 - TO BE COMPLETED BY P	POSTGRADUATE PROGRAM DIR	ECTOR			
NAME OF POSTGRADUATE PROGRAM	I DIRECTOR:				
THIS POSTGRADUATE PROGRAM IS APPROVED OR ACCREDITED TO TEACH POSTGRADUATE DENTAL OR MEDICAL EDUCATION BY ONE OF THE FOLLOWING: American Dental Association; Accreditation Council for Graduate Medical Education of the American Medical Association (AMA); or					
Education Committee of the Americ	·		BUONE		
NAME AND LOCATION OF POSTGRAD	UATE PROGRAM:		PHONE:		
DATES APPLICANT FR PARTICIPATED IN PROGRAM ►	ROM (MO/YR):	TO (MO/YR):	DATE PROGRAM COMPLETED:		
☐ YES ☐ NO 1. DID THE APPLICANT SATISFACTORILY COMPLETE THE ABOVE POSTGRADUATE TRAINING PROGRAM?					
☐ YES ☐ NO 2. DOES THE PROGRA	AM INCLUDE AT LEAST SIXTY (6	0) HOURS OF DIDACTIC TRAINING IN	N PAIN AND ANXIETY?		
☐ YES ☐ NO 3. DOES THE PROGRAM COVER PARTS 1 AND 3 OF THE 2003 AMERICAN DENTAL ASSOCIATION GUIDELINES FOR TEACHING THE COMPREHENSIVE CONTROL OF ANXIETY AND PAIN?					
☐ YES ☐ NO 4. DOES THE PROGRAM INCLUDE CLINICAL EXPERIENCE IN MANAGING COMPROMISED AIRWAYS?					
(If no to above, please provide a detailed explanation.)					
☐ YES ☐ NO 5. DID THE APPLICANT EVER RECEIVE A WARNING, REPRIMAND, OR WAS THE APPLICANT PLACED ON PROBATION DURING THE TRAINING PROGRAM? If yes, please explain.					
☐ YES ☐ NO 6. WAS THE APPLICANT EVER REQUESTED TO REPEAT A PORTION OF THE TRAINING PROGRAM? If yes, please explain.					
☐ YES ☐ NO 7. DOES THE PROGRAM INCLUDE ADDITIONAL CLINICAL EXPERIENCE IN PROVIDING CONSCIOUS SEDATION FOR PEDIATRIC OR MEDICALLY COMPROMISED PATIENTS? If yes, please provide details.					
I further certify that the above named applicant has demonstrated competency in airway management and conscious sedation.					
PROGRAM DIRECTOR SIGNATURE: DATE:					



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PLEASE TYPE OR PRINT LEGIBLY IN INK.

FORM B: VERIFICATION OF CONSCIOUS SEDATION TRAINING IN A CONTINUING EDUCATION PROGRAM

SECTION 1 – APPLICANT INFORMATION					
Instructions – Use this form if you obtained your training in conscious sedation from another program that must be approved by the Board (i.e. you did NOT obtain your training in conscious sedation while in a postgraduate residency program). Complete Section 1 and mail this form to the Program Director for verification of your having successfully completed this training.					
NAME (First, Middle, I	Last, Suffix, Form	er/Maiden):			
MAILING ADDRESS:					
CITY:		STATE:	ZIP CODE:	PHONE:	
approved postgraduate	training program o		I Board requires that the applicant submi proved by the Board. The applicant's sign I Board at the address above.		
APPLICANT'S SIGNA	TURE:		DATE:		
SECTION 2 – TO BE C	OMPLETED BY T	RAINING PROGRAM DIRECTOR	L		
NAME OF PROGRAM	DIRECTOR:				
NAME AND LOCATIO	N OF PROGRAM:			PHONE:	
NAME AND LOCATION	it of Thoorean.			THORE.	
			T		
DATES APPLICANT		OM (MO/DAY/YR):	TO (MO/DAY/YR):	DATE PROGRAM	
PARTICIPATED IN PROGRAM ►				COMPLETED:	
☐ YES ☐ NO 1.	DID THE APPLIC	ANT SATISFACTORILY COMPL	ETE THE ABOVE TRAINING PROGRA	.M?	
☐ YES ☐ NO 2.	DOES THE PRO	GRAM COMPLY WITH PARTS 1	AND 3 OF THE 2003 AMERICAN DENT	TAL ASSOCIATION GUIDELINES	
	FOR TEACHING	THE COMPREHENSIVE CONTR	OL OF ANXIETY AND PAIN IN DENTIS	STRY?	
☐ YES ☐ NO 3.	DOES THE DROG	SDAM INCLUDE AT LEAST SIYT	TY (60) HOURS OF DIDACTIC TRAININ	G IN DAIN AND ANYIETY?	
☐ 123 ☐ NO 3.	DOLO TILL FROM	SKAM INOLODE AT LEAST SIXT	T (60) HOURS OF DIDACTIC TRAINING	O IN FAIN AND ANAILTT:	
☐ YES ☐ NO 4.			ERIENCE FOR PARTICIPANTS TO SU	CCESSFULLY MANAGE	
	CONSCIOUS SE	DATION IN AT LEAST TWENTY	(20) PATIENTS?		
	AS PART OF TH	E CURRICULUM, ARE THE FOLI	LOWING CONCEPTS AND PROCEDU	RES TAUGHT:	
☐ YES ☐ NO 5.	PHYSICAL EVAL	.UATION;			
☐ YES ☐ NO 6.	IV SEDATION;				
☐ YES ☐ NO 7.	AIRWAY MANAG				
☐ YES ☐ NO 8.	MONITORING; AND				
☐ YES ☐ NO 9.	9. BASIC LIFE SUPPORT AND EMERGENCY MANAGEMENT.				
(If no to any of above, please attach a detailed explanation.)					
☐ YES ☐ NO 10. DOES THE PROGRAM INCLUDE ADDITIONAL CLINICAL EXPERIENCE IN PROVIDING CONSCIOUS SEDATION FOR PEDIATRIC OR MEDICALLY COMPROMISED PATIENTS? If yes, please provide details.					
I further certify that the above named applicant has demonstrated competency in airway management and conscious sedation.					
PROGRAM DIRECTOR SIGNATURE: DATE:					
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